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MIDportal privacy policy

By submitting any information about you and/or others within this website, you and they consent to its use as set out in this Privacy Policy.

This Policy (together with our Terms of Use and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting [www.MIDportal.org.uk](http://www.MIDportal.org.uk) you are accepting and consenting to the practices described in this policy.

For the purpose of the Data Protection Act 1998, the data controller is Motor Insurers' Bureau of Linford Wood House, 6-12 Capital Drive, Milton Keynes MK14 6XT ("us", "our").

## 1. Information we may collect from you

We may collect and process the following data about you:

- **Information you give us.** You may give us information about you, individuals within your organisation and, if appropriate, your customers by filling in forms on this website, uploading content to this website and or by corresponding with us by phone, e-mail or otherwise. This includes, but is not limited to, information you provide when you register to use this website and certain services provided by us and or our suppliers, participate in discussion boards or other social media functions on this website (if any), complete a survey, and when you report a problem with this website. The information you give us may include your (or employees and or customers) name, address, e-mail address and phone number, financial and credit card information, personal description and photograph (if appropriate).
- **Information we collect about you.** With regard to each of your visits to this website we may automatically collect the following information:
  - technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
  - information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from this website (including date and time); page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page and any phone number used to call our customer service number.
- **Information we receive from other sources.** We may receive information about you if you use any of the other websites we operate or the other services we provide. We also work closely with certain third parties (including, for example, the DVLA, DVANI, insurers, law enforcement bodies, government departments, local authorities and other public or private bodies) and may receive information about you from them;

## 2. Cookies

This website uses cookies to distinguish you from other users of this website. This helps us to provide you with a good experience when you browse this website and also allows us to improve this. For detailed information on the cookies we use and the purposes for which we use them see our Cookie Policy.

## 3. How will we use your personal data?

The information you supply or we collect about you and related third parties (including but not limited to your employees and customers (as appropriate)) may be used by us and our agents for the purposes of claims administration, crime prevention and prosecution of offenders, research, management information, staff training, providing financial services / guidance, public relations and debt administration and recovery.

We will also use information provided by you in the following ways:

- **Information you give to us.** We will use this information:
  - to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;
  - check details against the particulars on relevant databases (public or otherwise) to which we have access. We may also retain such information to be used in the future to assist other organisations for verification purposes. A record of each search will be retained;
  - to provide you with information about other goods and services we offer that are similar to those that you have already enquired about;
  - to, together with certain third parties, analyse the use of our services
  - to notify you about changes to our service;
  - to ensure that content from this website is presented in the most effective manner for you and for your computer.
- **Information we collect about you and related third parties.** We will use this information:
  - to administer this website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
  - to improve this website to ensure that content is presented in the most effective manner for you and for your computer;
  - to allow you to participate in interactive features of our service, when you choose to do so;
  - as part of our efforts to keep this website safe and secure;
  - to make suggestions and recommendations to you and other users of this website about goods or services that may interest you or them.
- **Information we receive from other sources.** We may combine this information with information you give to us and information we collect about you and related third parties.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

## 4. Who else will have access to your data?

We may share the personal information you provide and information we receive with any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006 ("Group").

We may share the information you provide and information we receive with selected third parties including:

- the DVLA and DVANI, member insurers, law enforcement bodies, government departments, local authorities and other public or private bodies, where we are obliged or permitted by law to do so. This includes disclosure to third party managed databases of insurance claims used to help prevent fraud, and regulatory bodies for the purposes of monitoring and/or enforcing MIB's compliance with any regulatory rules/codes;
- business partners, suppliers and sub-contractors for the performance of any contract we enter into with them or you;
- analytics and search engine providers that assist us in the improvement and optimisation of this website;
- a third party we are under a duty to disclose or share such personal data with in order to comply with any legal obligation, or in order to enforce or apply our [Terms of Use](#) and other agreements; or to protect the rights, property, or safety of MIB, its Group, our members or others. This includes exchanging information with other companies and organisations for the purposes of fraud prevention and detection protection.

## 5. Will we transfer data overseas?

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Such staff may be engaged in, among other things, the provision of services on your behalf, the processing of your details and the provision of support services. By submitting personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect personal data, we cannot guarantee the security of data transmitted to this website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

## 6. Your rights

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at 0845 165 2800 or e-mailing [enquiries@mib.org.uk](mailto:enquiries@mib.org.uk)

This website may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

## 7. Rights of access to information

With limited exceptions you have the right to request a copy of the personal information we hold about you and to have any inaccuracies corrected (we charge £10 per information request - cheques should be made payable to the Motor Insurers' Bureau). To exercise this right please write to us with details of the information required, enclosing the appropriate payment and evidence of your identity, to: Risk and Compliance Officer, Linford Wood House, 6-12 Capital Drive, Milton Keynes, MK14 6XT.

## 8. Changes to the Privacy Policy

Any changes we may make to our Privacy Policy in the future will be posted on this page. Please check back frequently to see any updates or changes to our Privacy Policy.

## 9. Contact

Questions, comments and requests regarding this Privacy Policy are welcomed and should be addressed to the Risk and Compliance Officer, at Linford Wood House, 6-12 Capital Drive, Milton Keynes MK14 6XT or [enquiries@mib.org.uk](mailto:enquiries@mib.org.uk).